

**Please note: all screenshots in this tutorial are examples. Any dates and times regarding deadlines have no validity. Please visit the M-era.Net Website (<https://m-era.net>) for valid information about call deadlines!**

## Startpage

The screenshot shows the M-ERA.NET Proposal Submission Platform startpage. The page layout includes a header with the M-era.Net logo and a navigation bar. The main content area is divided into a left sidebar and a main content area. The sidebar contains sections for 'Call 2021 documents', 'Call help desk', 'National/regional funding agency', 'Technical help desk', and 'VDI/VDE-IT'. The main content area features the title 'M-ERA.NET Proposal Submission Plattform' and a call for proposals for 'M-ERA.NET Call 2021 Pre-Proposal Submission'. A red box highlights the link 'Click here to register/login to submit a Pre-Proposal', and a yellow callout bubble points to it with the text 'Follow this link to register or login'. Below the link, a note states: 'Please note: It is not possible to use an account from a previous M-ERA.NET call. If you like to participate in this call you need to register a new account.'

Figure 1: Startpage submission tool

# Registration form

**M-era.Net**

M-era.Net Proposal Submission

**Call 2021 documents**

[Mandatory Pre-Proposal form](#)

[List of keywords](#)

**Call help desk**

**National/regional funding agency:**

You will find your agency on the [M-era.net website](#).

**Technical help desk**

[Registration tutorial](#)

[Submission tutorial](#)

**VDI/VDE-IT**

[Contact form](#)  
E-Mail: [meranet@vdi-vde-it.de](mailto:meranet@vdi-vde-it.de)

## M-ERA.NET Joint Call 2021

**Please note: It is not possible to use an account from a previous M-ERA.NET call. If you like to participate in this call you need to register a new account.**

### Login

I have already received my user credentials and want to login to see and modify my proposal.

**Username**

**Password**

[Forgot your password?](#)

### Create new account

I do not have access to the site yet and want to submit a proposal. After registering you will receive an e-mail with your access data. Please use the link in this e-mail to enter your initial password. After having done this you will be able to log into the site and access your proposal.

**Username**  
Enter a user name, usually something like 'jsmith'. No spaces or special characters. Usernames and passwords are case sensitive, make sure the caps lock key is not enabled. This is the name used to log in.

**Fullname**  
Enter your fullname. This will be used as display name.

**E-Mail**  
Enter an email address. This is necessary to send you the password. We respect your privacy, and will not give the address away to any third parties or expose it anywhere.

The username and password distinguishes between upper and lower case letters.

Figure 2: Registration form

## Registration E-Mail

After registration you receive an email with your selected username and an activation link to set your password. The activation link will be invalid after you set your password. To access the submission tool use the following link: <https://m-era.net/submission>

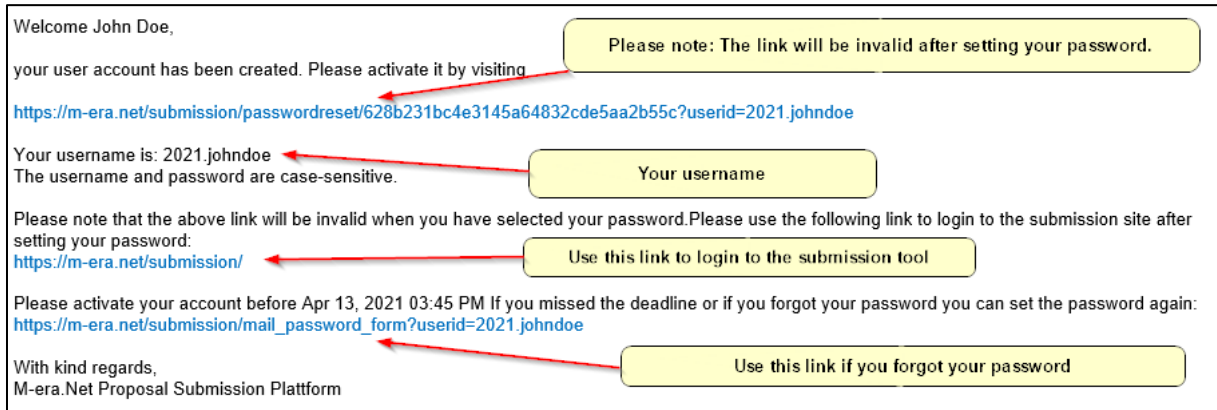


Figure 3: Registration mail

## Set Password

After clicking on the activation link you will see Figure 4. Set your password and submit the form by clicking on “Set my password”. You will see a confirmation page (Figure 5). The link on the confirmation page brings you back to the login page (Figure 6).

M-era.Net Proposal Submission

### Set your password

Please fill out the form below to set your password.

New Password

**My user name is**  
Enter your user name for verification.  
johndoe

**New password**  
Enter your new password. Minimum 5 characters.

**Confirm password**  
Re-enter the password. Make sure the passwords are identical.

Set my password      Please set your password

Figure 4: Set password form

M-era.Net Proposal Submission

### Password set

Your password has been set successfully. You may now log in with your new password.

[Follow this link to log-in.](#)      Use this link after setting your password

Figure 5: Password set confirmation

## Login page

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**Fullname**  
Enter your fullname. This will be used as display name.

**E-Mail**  
Enter an email address. This is necessary to send you the password. We respect your privacy, and will not give the address away to any third parties or expose it anywhere.

**Login with your new password**

Figure 6: Login page