Frequently Asked Questions (FAQ)
for M-ERA.NET Call 2016

Scope of the Call

Q 1: W*hat types of proposals are expected?*
A 1: The call is open for innovative transnational R&D projects in materials research and innovation, including materials for low carbon energy technologies and related production technologies.
The M-ERA.NET 2 Call 2016 supports the following topics:

1. **Integrated Computational Materials Engineering**
2. **Innovative Surfaces, Coatings and Interfaces**
3. **High performance synthetic and biobased composites**
4. **Functional Materials**
5. **Interfaces between materials and biological hosts for health applications**
6. **Materials for Additive Manufacturing**

Eligibility

Q 2: *Who can apply?*
A 2: The eligibility of participants depends on the respective national/regional funding programmes. SMEs, large companies, academic research groups, universities, research organisations or other research organisations can participate according to their regional/national regulations. Prospective partners are requested to discuss eligibility with their national/regional funding organisation. The funding organisations participating in the call are listed at https://www.m-era.net/joint-call-2016 and in the Guide for Proposers. Only applicants from these listed countries/regions are eligible.

Q 3: *What is the minimum size of the consortium?*
A 3: To be eligible the consortium must consist of a minimum of 3 partners (all requesting funding) from at least 2 different countries (at least 2 independent entities from 2 different EU Member States or associated countries) participating in the M-ERA.NET Call 2016 (see Guide for Proposers for full list of funding organisations).

Q 4: *Can partners not asking for funding participate in the M-ERA.NET Call 2016?*
A 4: Partner not asking for funding can participate in addition to the minimum of 3 partners from two different countries. However, consortia cannot include partners from countries/regions not participating in the Call 2016.

Q 5: *Can partners from other countries/regions than those participating in the M-ERA.NET Call 2016 join the consortium?*
A 5: No. Consortia cannot include partners from countries/regions not participating in the Call 2016.

Q 6: *Can applicants be involved in more than one project?*
A 6: Yes, it is possible to participate in more than one project if this is foreseen by the national/regional funding programme.

Application Process

Q 7: *How do I submit a proposal? Where can I find all the necessary forms for submitting a proposal?*
A 7: All call documents for download can be found on the M-ERA.NET Call 2016 homepage: https://www.m-era.net/joint-call-2016. For proposal submission the M-ERA.NET Call 2016 uses an on-line tool. Access to the electronic submission system (and its user manual) is via the link provided on the

M-ERA.NET Call 2016 homepage. Users acting as coordinators of a proposal must register on the website prior to gaining access to the online submission system. A "Guide for Proposers" is available.

Q 8: *Does every partner have to submit a proposal?*
A 8: No, only the project coordinator must submit the M-ERA.NET Call 2016 Pre-Proposal form (stage 1) and Full-Proposal form & Annex 1 (stage 2) using the electronic submission tool. In addition, each project partner has to apply for funding to their respective national/regional funding organisation. **Please note that it may be necessary to submit additional information for each partner already at the Pre-Proposal stage to the national/regional funding programme!** Each partner is requested to contact their national/regional funding organisation in order to determine what additional information is required and when it needs to be provided.

Q 9: *Can I submit a Full-Proposal without submitting a Pre-Proposal?*
A 9: No.

Q 10: *After submission, will I receive confirmation of receipt?*
A 10: The coordinator will receive a confirmation of receipt.

Q 11: *Is it acceptable to supply a proposal in a national language?*
A 11: The M-ERA.NET Call 2016 Pre-Proposals and Full-Proposals can be submitted in English only. The language of national/regional funding applications depends on the rules of the respective national/regional funding programmes. All applicants must contact their respective national/regional funding organisation for national/regional programme details.

Q 12: *Is it necessary to provide a Consortium Agreement with the proposal?*
A 12: At the proposal submission there is a need to provide the principles ruling the consortium agreement (CA) but not the CA itself. A CA duly signed and stamped between the project partners is required only for funded projects. In particular IPR issues have to be addressed. Examples for consortium agreements can be found on the website of the European IPR helpdesk: http://www.iprhelpdesk.eu/services

Q 13: *Can I request an extension of the M-ERA.NET Call 2016 deadline to submit either a pre-proposal or a Full-Proposal?*
A 13: No. The M-ERA.NET Call 2016 deadlines for pre-proposals and Full-Proposals are fixed. Please contact your national/regional funding organisation to confirm national/regional deadlines.

Q 14: Are any changes from pre-proposal to Full-Proposal allowed ?
A 14: Please refer to the details in the Guide for Proposers.

Q 15: *How can I find potential partners?*
A 15: Please contact your national/regional funding organisation for partner search information. In addition, it may be helpful to search the following databases:
NMPTeAm (http://www.nmp-partnersearch.eu)
EEN network (http://een.ec.europa.eu/)

Q 16: *Is there a page limit for the Pre- and Full-Proposals?*
A 16: Yes. For Pre-Proposals, the entire document cannot exceed 22 pages, including all tables. The minimum font size is 11 points. The page size is A4.
For Full-Proposals, there are two mandatory documents: the main document (Full-Proposal form) for the whole project description and the Annex1 to Full-Proposal form for CVs. The main document cannot

exceed 40 pages. The minimum font size is 11 points. The page size is A4. CVs have to be submitted in a separate document (Annex1 to the Full-Proposal) without page limitation.

Evaluation
Q 17: *How are proposals evaluated?*
A 17: Please check the Guide for Proposers for details.

Funding
Q 18: *Who is funding this call?*
A 18: Projects are funded by the participating national/regional funding organisations.

Q 19: *What types of costs will be funded?*
A 19: The level of funding and the costs covered depends on the rules of the relevant national/regional programmes. Partners must discuss details with the respective funding organisations (see Guide for Proposers).

Project Implementation
Q 20: *How long does it take before the projects can actually start?*
A 20: It is expected that funding decisions will not be made before February 2017.

Q 21: *Can a project start before the final decision by the national/regional funding organisation is made?*
A 21 It is recommended that the project should only start after the funding decisions have been made. Earlier starts are at the risk of the proposers.

Q 22: *What happens if a partner leaves the consortium after the project starts?*
A 22: This issue should be covered by the Consortium Agreement. In addition, the funding organisations involved in the project should be informed and will deal with it according to national/regional rules.